

**WORD OF LIFE LUTHERAN PRESCHOOL
TUITION AGREEMENT
2012-2013 SCHOOL YEAR**

To register your child, please sign and return the bottom portion of this agreement along with the registration fee. Subsequent tuition fees and deadlines are listed below. Contact us at any time if you have any questions regarding your tuition schedule.

REGISTRATION:

- A \$75.00 non-refundable registration fee is required for enrollment.
- A one month tuition deposit (refundable until August 1st) is due on May 1, 2012.
- If registering your child after May 1, 2012, a one month tuition deposit is required at the time of registration.
- August 1st if the last day to receive tuition deposit refund.

TUITION:

- Operating expenses require that parents maintain tuition payments. Tuition is based on the number of days in the school year, not the number of days per month.
- Tuition may be paid on an annual or monthly basis.
- No refunds or tuition allowances will be made for vacation days, sick days, or school holidays—including emergency closings.
- One month written notice is required if you child will be leaving the program for any reason. You will be responsible for the entire month's tuition whether your child is in attendance or not.
- Extended leave of absence from the program requires payment of monthly tuition. Failure to submit monthly tuition will result in a loss of your tuition deposit. Re-registration fee will be required to re-enter the program.

PAYMENTS

- The annual tuition is divided into 9 monthly payments with the first payment due May 1st
- The next payment is due September 1, continuing the first of each month after that.
- A 5% discount is offered to those who pay full tuition on or before September 10, 2011
- \$10.00 late fee charge is applied for any payments received after the 10th of the month. Failure to pay the tuition by the 15th of the month may result in removing the child from the program.
- Any check returned NSF is subject to a \$30.00 fee.
- Families with multiple children enrolled in the preschool will receive a 10% tuition discount on tuition on all additional children (Discount taken on lesser tuition). Discounts do not apply to enrichment classes.
- Please make all checks payable to **Word of Life Preschool**. Please put your child's name in the memo column.
- We reserve the right to cancel any class or have one teacher where minimum class requirements are not met.
- Should payment problems arise, please contact the Director immediately to make financial arrangements.

MONTHLY TUITION

<u>2 DAYS</u>	<u>3 DAYS</u>	<u>4 DAYS</u>	<u>5 DAYS</u>
\$165	\$215	\$ 260	\$ 295

Enrichment Classes

Alphabet Bears - \$55.00 per month for students enrolled in another WOL class/\$70.00 per month for Alphabet Bear only
Book Buddies - \$55.00 per month for students enrolled in another WOL class/\$70 per month for Book Buddies only
Lions Literacy - \$55.00 per month for students enrolled in another WOL class/\$70.00 per month for Lions Literacy only

Detach and return this portion only. Keep top part for your records.

My child _____ is enrolled in WORD OF LIFE LUTHERAN PRESCHOOL for the 2012-2013 school year. I/we understand and agree to comply with all of the above conditions and tuition schedule. I/we choose the following payment plan:

Date _____

Signatures: _____
